SAMPLE FORM 16 — SPECIMEN ONLY

NOT AN OFFICIAL CERTIFICATE • NOT VALID FOR TAX FILING • FICTIONAL DATA ONLY

This educational sample illustrates common salary TDS certificate fields only. Actual Form 16 must be issued by the employer/deductor through the authorized official process. Do not submit or rely on this sample as a tax document.

Part A — Employer, Employee & TDS Summary (Illustrative)

Field	Fictional sample value
Financial / Tax Year	Example year only — confirm current applicable year
Employer name	Example School Services Pvt. Ltd. (fictional)
Employer TAN	TAN-EXAMPLE-00000 (not a valid TAN)
Employee name	Sample Employee
Employee PAN	ABCDE1234F (illustrative only; not for use)
Employment period	01-Apr to 31-Mar (illustrative)
TDS statement / certificate reference	Sample reference only
Quarter-wise salary TDS	Refer actual employer-issued certificate and tax records

Part B — Salary, Exemptions, Deductions & Tax Computation (Illustrative)

Component	Illustrative amount (₹)
Gross salary	0.00 — replace only with verified actual records
Exemptions, if eligible	0.00 — depends on applicable rules and evidence
Income chargeable under salaries	To be computed from actual payroll records
Other income / eligible deductions	As applicable; verify supporting records
Total income / taxable income	Must be calculated under the applicable tax regime
Income tax / rebate / cess	Must be computed using current official rules
TDS deposited by employer	Reconcile with Form 26AS / AIS and payroll
Net tax payable / refundable	Confirm with employer and official e-filing portal

Official information & download route

- Income Tax Department guidance: https://www.incometax.gov.in/
- TRACES portal (authorized employer/deductor access): https://traces61.tdscpc.gov.in/app/
- Employees should request their actual Form 16 from their employer and reconcile TDS details with Form 26AS / AIS.

Reminder: This PDF is a learning/sample layout, not the official prescribed Form 16 format. It does not contain a valid TAN, real employee data, actual TDS records, digital signature or tax filing validity.